

Date: 30th October 2015
Our Ref:
Your Ref:
Phone: (01273) 296400
Fax:
e-mail: Naomi.cox@brighton-hove.gcsx.gov.uk

Dear Tower House Member / Family Carer,

Re: Policy & Resources Committee Report on Tower House Day Centre.

I am writing to let you know that the enclosed report will be discussed at a Special Policy & Resources Committee of Brighton & Hove City Council on Thursday 4th November 2015. This meeting will be held at **6pm Ronuk Hall, Portslade Town Hall, Victoria Rd , BN41 1YF** . Members of the Policy & Resources Committee will consider the Report and make a decision as to whether to agree the recommendations in the Report.

The Purpose of the Report is:

- **that the Council ceases to directly provide this day service, and to consult with current service users to inform the way that the services should be delivered in the future and to determine what alternative services could be provided to meet their needs in a more personalised and cost effective way.**

The Recommendations of the report are:

- That the Committee agrees to a three month consultation with all service users, and carers as appropriate, currently using Tower House. The purpose of the consultation will be to explore what alternative services there are available for people who currently use Tower House. The options are:
 1. **That people are supported to receive a personal budget and choose alternative activities.**
 2. **That people are supported to move to an alternative day service that meets their needs and can be provided in a more cost effective way.**

That at the end of the consultation period a report is brought back to this committee for a decision as to whether the day service should cease and what alternative provision will be arranged for service users

We appreciate this may be unsettling for you and you will have questions about how these proposals will affect you / your relative.

As part of the **3 month consultation**, should this be agreed by the Committee, you will be invited to a meeting and will have the opportunity to ask questions and give your views on this proposal. Your feedback will be recorded and fed back to the Committee as part of the consultation process.

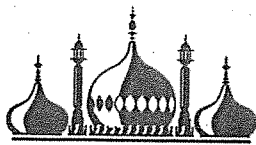
In the mean time please do not hesitate to contact any of the following or ask Julie Elkhbit or Sharon Magee Managers at Tower House to contact us on your behalf:

Lou Aish	Operational Manager	01273 295542 Lou.aish@brighton-hove.gov.uk	Adult Social Care Provider Services Brighton & Hove City Council Montague House Montague Place Brighton BN2 1JE
Naomi Cox	General Manager	01273 296400 Naomi.cox@brighton-hove.gcsx.gov.uk	Adult Social Care Provider Services Brighton & Hove City Council Montague House Montague Place Brighton BN2 1JE
Karin Divall	Head of Service	01273 294478 Karin.divall@brighton-hove.gcsx.gov.uk	Brighton & Hove City Council Ground Floor Kings House Grand Avenue Hove BN3 2LS

Yours sincerely



Naomi Cox
General Manager Adult Social Care Provider Services



**Brighton & Hove
City Council**

Adult Social Care Provider Services
Brighton & Hove City Council
Montague House
Montague Place
Brighton
BN2 1JE

Date: 16th November 2015

Our Ref:

Your Ref:

Phone: (01273) 296400

Fax:

e-mail: Naomi.cox@brighton-hove.gcsx.gov.uk

Dear Tower House Member / Family Carer,

Re: Policy & Resources Committee Report on Tower House Day Centre.

I am writing to let you know the outcome of the Special Policy & Resources Committee of Brighton & Hove City Council on 4th November 2015.

The Committee discussed the report presented to it concerning Tower House and decided to agree to the recommended 3 month consultation but it also agreed some amendments to the other recommendations in the report. We have been waiting for confirmation of the exact wording of the amendments before we wrote to you and formally launched the consultation. I can now confirm that the recommendations agreed at the Committee are:

- That the Committee agrees to a three month consultation with all service users, and carers as appropriate, currently using Tower House. The purpose of the consultation will be to explore the options available for meeting the needs of service users in a more cost-effective way. The options are:
 1. *To maintain the existing day centre service at Tower House, reviewing options to deliver this in a more cost effective way, including, if necessary, reducing the level of provision;*
 2. *That people are supported to receive a personal budget and choose alternative activities if possible;*
 3. *That people are supported to move to an alternative day service that meets their needs and can be provided in a more cost effective way.*
 4. *For Council Officers to explore opportunities to cross subsidise the service by using the facility for other uses on evenings and weekends*

- That at the end of the consultation period a report is brought back to this committee for a decision as to the future provision for the day service and how best to meet the needs of its service use

The **3 month consultation** will formally start on **23rd November and end on 26th February**. You will be invited to a meeting and will have the opportunity to ask questions and give your views on the options. We will also send you a Questionnaire about the options so you can feedback your views.

During the consultation you will meet with staff from Assessment Services who will talk about your individual needs with you. They will assess your eligibility for care and support services in accordance with the Care Act 2014 and taking in to account your views then confirm how your needs could be met in the future.

Your feedback will be recorded and fed back to the Committee as part of the consultation process.

We appreciate this may be unsettling for you and you will have questions about how the different options could affect you / your relative. Please do not hesitate to contact any of the following or ask Julie Elkhbit or Sharon Magee Managers at Tower House to contact us on your behalf:

Lou Aish	Operational Manager	01273 295542 Lou.aish@brighton-hove.gov.uk	Adult Social Care Provider Services Brighton & Hove City Council Montague House Montague Place Brighton BN2 1JE
Naomi Cox	General Manager	01273 296400 Naomi.cox@brighton-hove.gcsx.gov.uk	Adult Social Care Provider Services Brighton & Hove City Council Montague House Montague Place Brighton BN2 1JE
Karin Divall	Head of Service	01273 294478 Karin.divall@brighton-hove.gcsx.gov.uk	Brighton & Hove City Council Ground Floor Kings House Grand Avenue Hove BN3 2LS

Yours sincerely



Naomi Cox
General Manager Adult Social Care Provider Services